

# LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for May 8, 2024

Present:

Prefix	Name and Credentials	Position
Mr.	Tom Stannard	President
Dr.	Patricia Schrull, DNP, RN	Vice President
Mr.	Tom Eschtruth	Member
Dr.	Grant Comnick, DO	Member
Dr.	Eric Lockhart, MD	Member
Mrs.	Kionna McIntosh-Pharms	Member
Mr.	Edward X. McNamara	Member
Mrs.	Mary Santiago	Member
Mr.	Tyrone Wicks	Member

Guests:

Legal Counsel, LCPH staff members, members of the public

The President called the meeting to order at 6:00 p.m.

## Agenda Amendment - Executive Session

#2024-55

Mr. Mark Adams asked the Board of Health to amend the agenda to include an executive session, the purpose being imminent court actions. Mr. McNamara moved to amend the agenda. Mrs. McIntosh-Pharms seconded. Upon voice vote, all members voting aye, the President declared the motion passed.

## Minutes from the Last Regular Meeting on April 10, 2024

#2024-45

The President requested a review of the April 2024 regular meeting minutes. Upon further review, it was discovered that documentation of election of Board of Health officers was not included in the version of the minutes received by the Board. Mr. Stannard tabled approval of the April 2024 until the June 2024 meeting.

## Financial Report

#2024-46

Mrs. Michelle Crossan provided the financial update. LCPH collected 51% of its budgeted revenue and spent 29% of appropriated expenses in 2024. Dr. Schrull moved to approve the financial report. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

## Resolution to Accept Tax Rates

#2024-47

Mrs. Crossan explained the resolution to accept the tax rates. County administration provided the real estate tax amount that they anticipate collecting in 2025. Mrs. McIntosh-Pharms moved to approve the resolution to accept tax rates with the addition of a date correction. Dr. Schrull seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

## Consideration of Variances

#2024-48

Mr. Adams and Mr. Ryan Tristano, Environmental Health Supervisor, reviewed variances. The variances were in regards to the temperature of two pools used for medical purposes. The variances requested the pools be allowed to maintain a higher temperature. Mr. Tristano noted the increase in temperature posed no public health risk. Mr. McNamara moved to approve the consideration of variances. Mr. Wicks seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

## **Personnel**

**#2024-49**

Mr. Adams discussed a change to the Personnel section of the agenda. The Population Health interns were not listed correctly, so the Board received a revised agenda at the meeting with the correct names. Population Health interns should be listed as Katy Koch and Haley Weis. Dr. Schrull moved to approve the following personnel actions, which included the update to the Population Health interns:

- Appointments
  - Katy Koch and Haley Weis, Summer Interns, Population Health, effective May 20, 2024
  - Isaiah Allen, Rafe Bailey, Sydney Wingle, Benjamin Rehner, Jordan Kaess, Alex Wood, Tatum Hall, Summer Interns, Environmental Health, effective May 20, 2024
- Promotions
  - Andrea Ferguson, Health Education Specialist promoted to Population Health Supervisor, effective April 22, 2024
  - Mitchell Dandurand, Program Manager promoted to Epidemiology Supervisor, effective May 6, 2024.

Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

## **Agreements, Contracts, and MOUs**

**#2024-50**

Mr. Adams reviewed the list of agreements, contracts, and MOUs. A paper copy of the updated listing was provided to the Board due to changes. Mr. Wicks moved to approve the list of agreements, contracts, and MOUs as printed on the paper copy. Mr. McNamara seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

## **Out-of-County Travel Requests**

**#2024-51**

Mr. McNamara moved to approve the out-of-county travel requests. Mr. Wicks seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

## **Recommendations of the Hearing Officer for May 8, 2024**

**#2024-52**

Mr. Adams and Mr. Juston Carpenter, Environmental Health Program Manager, provided an update on the May Home Safety Program hearings, as well as recommendations for sewer tie-ins as part of the Residential Sewage Program. Pictures of the properties, LCPH actions prior to the hearing, and hearing officer recommendations were shared. Mr. Wicks moved to approve the recommendations of the hearing officer. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

## **Legal Services' Report**

**#2024-53**

Ms. Christine Mendoza, Assistant Prosecuting Attorney for the Lorain County Prosecutor's Office, provided each Board member with a packet of resources, and she gave a brief overview of what was included in the packet. Information included topics such as codes for tax rates and variances. She will continue to share resources as they pertain to Board agenda items and topics of interest.

## **Health Commissioner's Report**

**#2024-54**

LCPH directors each gave an update on pertinent activities and programs within their departments.

- Mrs. Debbie Chavez, Director of Administrative Services, provided an update on IT and cybersecurity as it pertains to the entire agency.
- Mr. Ryan Tristano, Environmental Health Supervisor, highlighted summer programs, such as pool and campground licensing and inspections, and intern activities in vector control and surveillance and water quality. He also provided an update on the Operations and Maintenance Program.

- Mrs. Kat Bray, Population Health Supervisor, gave an overview on the Health Resources and Services Administration (HRSA) Grant that was just awarded to LCPH. The grant will expand the capacity to improve health outcomes before, during, and after pregnancy.
- Mrs. Marissa Wayner, Director of WIC, provided an update on caseload, which is at 115% of its target. She also talked about the upcoming family farm market event that takes place in July and the farm market vouchers available to WIC families.
- Mrs. Jo Anne Ferritto, Director of Community Health, discussed the TB Control Program and the multi-departmental coordination needed for the program to run smoothly.
- Mr. Brent Styer, Epidemiologist from Epidemiology and Emergency Preparedness Department, also discussed the TB Control Program and went over the in-house process for dealing with cases. He shared TB statistics as they pertain to Lorain County.
- Mr. Adams gave an overview of the recent newspaper article that discusses the issues with the Republic Steel Plant.

Mrs. McIntosh-Pharms moved to approve the Health Commissioner’s Report. Mr. Wicks seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

**Comments**

Public comments opened at 6:35 p.m. Mr. Stannard shared recommendations for public comments and used the general attendance sheet to allow people to speak in the order in which they signed in. Members of the public provided comments and asked questions about the Operation and Maintenance Program for household sewage treatment systems. Those who did not sign in had the opportunity to provide comments at the end. Mr. Adams provided answers to questions throughout the open comments portion of the meeting and took notes throughout the session. Public comments ended at 7:19 p.m.

**Executive Session**

**#2024-56**

Mr. Wicks moved to go into executive session to discuss imminent court action. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed, and the Board of Health went into executive session at 7:19 p.m.

Dr. Scrull moved to end the executive session. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed, and the Board of Health ended executive session at 7:47 p.m.

**Authorization of Legal Representation**

**#2024-57**

Mr. Eschtruth moved to authorize legal representation to initiate necessary legal action following discussion in executive session. Mr. McNamara seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Mrs. Santiago moved to adjourn. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the meeting adjourned at 8:07 p.m.

Attest:

President:

*Patricia Schrull*

Secretary:

*Mr. Adams*