

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for June 12, 2024

Present:

Prefix	Name and Credentials	Position
Dr.	Patricia Schrull, DNP, RN	Vice President
Dr.	Grant Cornick, DO	Member
Mr.	Thomas Eschtruth	Member
Mrs.	Nancy Hedberg	Member
Dr.	Eric Lockhart, MD	Member
Mrs.	Mary Santiago	Member
Mr.	Tyrone Wicks	Member

Guests:

Legal Counsel, LCPH staff members, members of the public

The Vice President called the meeting to order at 6:02 p.m.

Agenda Amendment

#2024-68

Mr. Mark Adams asked the Board of Health to accept the amended agenda that was printed and placed at their seat. Mrs. Santiago moved to accept the amended agenda. Dr. Lockhart seconded. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Minutes from April 10, 2024 and the Last Regular Meeting on May 8, 2024

#2024-58

The Vice President requested a review of the April 2024 regular meeting minutes as well as the minutes from May 2024. Mrs. Hedberg moved to approve the minutes from April and May 2024. Mr. Wicks seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Financial Report

#2024-59

Mrs. Debbie Chavez provided the financial update. LCPH collected 55% of its budgeted revenue and spent 38% of appropriated expenses in 2024. Mrs. Hedberg moved to approve the financial report. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Budget Recertification

#2024-60

Mrs. Chavez gave an overview of the budget recertification. Some of the updates included increases to current grants and recently-awarded grants. Mrs. Santiago moved to approve the budget recertification. Mr. Wicks seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Personnel

#2024-61

Dr. Lockhart moved to approve the following personnel actions:

- Appointments
 - Emma Mowry, Population Health Strategist, effective June 17, 2024.
 - Vicki Burnette, WIC Health Aide, effective May 13, 2024.
 - Ella Yonts, Summer Intern, HR/Admin services, effective June 3, 2024.
 - Norah Wilson, Summer Intern, EH/SUD, effective June 10, 2024.
 - Nate Emerson, Summer Intern EH/SUD, effective June 10, 2024.
 - Hannah Newsome, Summer Intern EH/SUD, effective June 17, 2024.

- Retirement
 - Sue Lorbach, Administrative Services, effective June 28, 2024.
- Reclassification
 - Ann Maczuga, Program Manager to Registered Environmental Health Specialist, effective May 20, 2024.
- Organizational Chart - EPI / EP Division
 - Removal of Health Alert Network Coordinator position
 - Creation of PHEP Regional Public Health Coordinator
 - Removal of EPI Program Manager position

Mr. Wicks seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Agreements, Contracts, and MOUs

#2024-62

Mr. Adams reviewed the list of agreements, contracts, and MOUs, as the Board of Health received an updated version that included a contract with the MHARS Board for the SOAPP Grant. Board members engaged in discussion and asked questions, which were answered by Mr. Adams. Mrs. Santiago moved to approve the updated list of agreements, contracts, and MOUs that included the addition of the MHARS Board SOAPP Grant. Mr. Eschtruth seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Out-of-County Travel Requests

#2024-63

Dr. Lockhart moved to approve the out-of-county travel requests. Mr. Eschtruth seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Recommendations of the Hearing Officer for June 12, 2024

#2024-64

Mr. Adams and Mr. Juston Carpenter, Environmental Health Program Manager, provided an update on the June Home Safety Program hearings, Rabies Prevention hearings, as well as recommendations for sewer tie-ins as part of the Residential Sewage Program. Pictures of the properties, LCPH actions prior to the hearing, and hearing officer recommendations were shared. Mr. Wicks moved to approve the recommendations of the hearing officer. Mrs. Hedberg seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Legal Services' Report

#2024-65

Mrs. Christine Mendoza, Assistant Prosecuting Attorney for the Lorain County Prosecutor's Office, provided an update on the tuberculosis records from Mercy Health that were delivered to LCPH. Mr. Wicks moved to approve the Legal Services Report. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Health Commissioner's Report

#2024-66

LCPH directors each gave an update on pertinent activities and programs within their departments.

- Mr. Greg Putka, Director of Environmental Health gave an overview of tick season.
- Mrs. Erin Murphy, Director of Population Health discussed community collaborations.
- Mrs. Marissa Wayner, Director of WIC provided an update on the caseload.
- Mrs. Joanne Ferritto, Director of Community Health discussed the school health program.
- Mrs. Jill Lis, Director of Emergency Preparedness & Epidemiology discussed various preparedness-related efforts in the county and planning efforts with Lorain County EMA and Incident Management Action Team (IMAT).
- Mrs. Stephanie Lesco, Supervisor of Administrative Services discussed the interns and collaboration with the school nurses to provide summer front desk coverage.
- Mr. Adams planned to provide an update to the Board during the executive session.

Mr. Wicks moved to approve the Health Commissioner's Report. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed.

Executive Session

#2024-67

Mr. Wicks moved to go into executive session to discuss discipline, compensation, and benefits of an employee. Mrs. Hedberg seconded the motion. Upon roll call, all members voting aye, the Vice President declared the motion passed, and the Board of Health went into executive session at 6:43 p.m. The Board of Health ended the executive session at 7:13 p.m.

Comments

Public comments opened at 7:16 p.m. Dr. Schrull shared recommendations for public comments and used the general attendance sheet to allow people to speak in the order in which they signed in. Members of the public provided comments and asked questions about the Operation and Maintenance Program for household sewage treatment systems. Those who did not sign in had the opportunity to provide comments at the end. Mr. Adams provided answers to questions throughout the open comments portion of the meeting and took notes throughout the session. Public comments ended at 7:47 p.m.

Dr. Cornick moved to adjourn. Mr. Wicks seconded the motion. Upon voice vote, all members voting aye, the Vice President declared the motion passed, and the meeting adjourned at 7:48 p.m.

Attest:

President:

Thomas R. Stannard

Secretary:

Melissa Coleman RMPA

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