

LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH

Meeting Minutes for August 9, 2023

Present:

Prefix	Name and Credentials	Position
Mr.	Edward X. McNamara	President
Dr.	Patricia Schrull, DNP, RN	Vice President
Mr.	Thomas G. Eschtruth	Member
Mrs.	Nancy Hedberg, RN, MSN	Member
Dr.	Eric Lockhart, MD	Member
Mrs.	Mary Santiago	Member
Mr.	Edward von Hofen	Member
Mr.	Tom Stannard	Member

Guests:

Legal Counsel, LCPH staff members, LCPH Medical Director

The President called the meeting to order at 6:00 p.m.

Minutes from the Last Regular Meeting on July 12, 2023

#2023-70

The President requested a review of the July 2023 regular meeting minutes. Dr. Schrull moved to approve the minutes. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Financial Report

#2023-71

Mrs. Chavez provided the financial update. LCPH collected 51% of its budgeted revenue and spent 48% of the appropriated expense budget to date. It was again noted that health insurance costs are up. Mrs. Santiago moved to approve the financial report. Mr. von Hofen seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

2023 Budget Re-certification

#2023-72

Mrs. Chavez provided an overview. Additional funding will be received and related expenses incurred due to TANF funds and new grants.. It was also mentioned that an expense was added to purchase a used vehicle. Dr. Schrull moved to approve the budget recertification. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Proposed Community Health Service Fees - 2nd Reading

#2023-73

Mr. Adams gave another overview of the proposed Community Health service fees. Dr. Lockhart moved to approve the proposed Community Health service fees. Mrs. Hedberg seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Proposed 2024 Environmental Health Program Fees - 3rd Reading

#2023-74

Mr. Adams gave another overview and provided additional information on the fees. There were several comments and conversations from board members. Dr. Lockhart moved to approve the third reading of the proposed 2024 Environmental Health program fees. Mr. Eschtruth seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed. Dr. Lockhart moved to approve the Proposed 2024 EH program fees. Mrs. Santiago seconded the motion. Upon roll call, six members voting aye (Dr. Schrull,

Mr. Eschtruth, Mrs. Hedberg, Dr. Lockhart, Mrs. Santiago, and Mr. von Hofen) and one member voting nay (Mr. Stannard), the President declared the motion passed.

Obsolete Inventory

#2023-75

Mr. Adams gave an overview. It was asked by a board member about what happens to the items if they are not sold and if they can be donated to another non-profit organization. Mr. Adams stated that there are certain steps that this process goes through and that yes, somewhere in the policy it does state that items can be donated if need be. Dr. Schrull moved to approve the Obsolete inventory. Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Personnel

#2023-76

Mr. Eschtruth moved to approve the following personnel actions:

Appointments:

- Denise Theisen, RN, BSN, Public Health Nurse - Clearview District Nurse - date of hire 07/31/2023
- Elizabeth Klimes, RN, Public Health Nurse - Avon Heritage - date of hire 07/31/2023
- Sandra Pesch, RN, Public Health Nurse - PRN - date of hire 08/07/2023

Dr. Lockhart seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Agreements, Contracts, and MOUs

#2023-77

Mr. Adams reviewed the list of Agreements, Contracts, and MOUs. Mr. Stannard moved to approve all agreements, contracts, and MOUs. Mrs. Santiago seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed.

Out-of-County Travel Requests

#2023-78

Dr. Schrull moved to approve the out-of-county travel. Dr. Lockhart seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Legal Services' Report

#2023-79

Mr. Chris Pyanowski had no report but did request an executive session for possible litigation.

Health Commissioner Report

#2023-80

Mr. Adams gave a report and overview of the Farm Market that was held at LCPH on July 25th. Mr. Adams also asked board members if any were able to be a hearing officer next month. Mr. Eschtruth moved to approve the Health Commissioner's Report. Mrs. Santiago seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed.

Comments

None

Dr. Lockhart moved to go into executive session to discuss pending litigation. Mr. Standard seconded the motion. Upon roll call, all members voting aye, the President declared the motion passed, and the Board of Health went into executive session at 6:56PM

After the discussion, Dr. Schrull moved to end the executive session. Mr. Estruth seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and executive session ended at 7:06PM

There being no further business to discuss, Ms. Santiago moved to adjourn. Ms. Hedberg seconded the motion. Upon voice vote, all members voting aye, the President declared the motion passed, and the meeting adjourned at 7:06PM.

Attest:

President: Patricia Schroll

Secretary: *Michelle ...*

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